

MINUTES OF THE MEETING HELD AT THE DANNY FLEAR COMMUNITY CENTRE ON TUESDAY, 19th MARCH 2019 at 7.30pm

PRESENT:

Parish Councillors: N Marshall (Chairman), P Bedford (Boston Borough Councillor),
J Godwin, R Pearson, B Posey, M Sheldon, T Short and J Tillson
Lincolnshire County Councillor P Skinner
1 member of the Public
Mrs J Barnes (Clerk)

1 APOLOGIES received from the Police.

2 POLICE REPORT

PCSO A Devenish had reported on anti-social behaviour at Haltoft End Estate;
criminal damage on Butterwick Road; a road traffic collision and a transport hazard
both on Coppers Lane and suspicious circumstances in Oak House Lane.

3 MINUTES

The minutes of the meeting held on the 19th February 2019 having been previously
circulated were agreed and signed by the Chairman.

4 MATTERS ARISING

4.1 Lloyds Bank Mandate – The change to the signing instructions had now been
confirmed.

4.2 Bus Shelter – Councillor Tillson had investigated the cost of improving the floor
level of the shelter and the quotation from Steve Clark was accepted for £250.
Councillors Tillson and Pearson would make the necessary arrangements.

4.3 Donations – A thank you had been received from the Freiston Bowls Club and
Guardian Press for the donations.

5 NO DECLARATIONS OF INTEREST

6 PLANNING

6.1 B/18/0246 – No decision had yet been made on the application for erection of two
storey dormer style residential dwelling following demolition of existing pavilion
building at Freiston Sports Club, Park Lane for Freiston Playing Field Association.
It was noted that this had been referred to the Secretary of State.

6.2 B/18/0248 – The application for change of use from section of playing field to car
park at Danny Flear Community Centre for Freiston Playing Field Association had
been granted.

6.3 B/18/0522 – The application for a single storey rear extension at Mafalda, Church
Road for Mr & Mrs D Wilkinson had been granted.

6.4 B/19/0080 – The application for single storey rear extension at Ironda, Jolly Farmer Lane for Mr & Mrs M Schaffarczyk was inspected. No objections.

6.5 B/19/0076 – The outline application with all matters reserved for the erection of a residential dwelling at plot at The Cottage, Oak House Lane for Mrs Lindsey was inspected. It was agreed to send the following comment:

The proposed dwelling would block some light from the property behind and adjacent to the plot.

7 PARISH MATTERS

7.1¹ **Highways** – The information regarding reporting highways issues had been forwarded to all councillors.

7.1² Concern was expressed regarding the drains on the A52 near to The Castle Pub, Councillor Skinner stated he would report.

7.1³ It was noted that the flooding on Crazy Lane had not improved and now a sign had been put up by Lincolnshire County Council stating that ‘flooding was possible.

7.1⁴ It was stated that a manhole had collapsed on the Park Lane footpath, Councillor Pearson stated he would investigate.

7.2 **Freiston Hall School** – No further information had been received but it was noted that the company had gone into receivership.

7.3 **Speed Indicating Devices** - Notices had now been displayed advertising for volunteers in both Freiston and Butterwick and also the parish magazine. To be further discussed at the next meeting.

7.4 **Parish Council Elections** – All councillors were handed the nomination packs for the forthcoming elections and reminded that the papers had to be hand delivered to Boston Borough Council between the 25th March and 3rd April 2019. The amount of paper used in the packs was mentioned and it was agreed to complain to Boston Borough Council for this waste of valuable resources.

7.5 **Highway Verge Cutting** - The paperwork had now been received in respect of the Parish Agreement for 2019/20. It was noted that Freiston Parish Council would receive a contribution of £275.61 towards the cost. It was agreed that the agreement be signed and forwarded as requested.

7.6 **Planning Training** – Daytime planning training was being advertised to be held at Boston Borough Council following the elections and they requested best available slots etc. It was agreed that no definite response could be given at this time.

8 CORRESPONDENCE

8.1 Clerks & Councils Direct – The March issue was handed to Councillor Marshall.

8.2 Dementia Awareness – All councillors had received the details regarding a meeting.

Freiston Parish Council

8.3 LALC – Information regarding a cluster questionnaire received. Noted that Freiston is not part of a cluster at present.

8.4 South East Lincolnshire Local Plan - Notification had been received that this had now been approved.

9 FINANCE

9.1 The Lottery Completion Form from the Danny Flear Community Centre for the Christmas Raffle was signed accordingly.

9.2 The clerk presented the up-to-date accounts, together with an update of the precept spending to date and evidence of the bank balance and stated that the claim for £2037.53 VAT had now been received.

9.3 The following payments and donations were discussed and agreed.

Payment	Details	Amount	VAT
BACS	Guy Barnett – Litter Picking	£80.00	
BACS	J Barnes – salary and expenses	£849.08	
BACS	HMRC – income tax	£23.20	

9.4 Financial Regulations – The clerk stated that she had reviewed the regulations and added/alterd as below:

(Add to 'Instructions for the making of payments')

6.1 All payments are the responsibility of the whole council and all councillors share collective responsibility for the financial management of the council.

(Amendment to 'Income')

9.3 The Clerk shall complete a VAT Return online (known as a VAT 126 claim). Claims can be made every three months as required and the periods must not overlap.

These were formally agreed and the copy on the website would be amended accordingly.

9.5 Insurance – Notification had been received that Community Lincs would no longer be dealing with the insurance for Parish Councils and Zurich would be in touch before the renewal date in June directly.

9.6 External Audit – Very late notification had been received that PKF Littlejohn LLP were recording a webinar on the 19th March 2019, and that several changes were being made to the 18/19 audit. The clerk stated that she would deal with this in due course.

10 DATE OF NEXT MEETING

10.1 The next Council meeting would be held at the Danny Flear Community Centre on Tuesday, 16th April 2019 at 7.30 pm.

11 ANY OTHER BUSINESS

- 11.1 Councillor Bedford reported on issues raised regarding the speeding on Church Road outside properties in the 40mph area. It was noted that an approach by the Parish Council for the 30mph sign to be moved back in January had not received a response. The clerk was requested to contact the resident with our comments.

There being no further business the meeting closed at 8.20 pm.

Signed: Councillor N C Marshall (Chairman)

Date: 16th April 2019