

**MINUTES OF THE MEETING HELD AT THE DANNY FLEAR COMMUNITY CENTRE
ON TUESDAY, 17th APRIL 2018 at 7.30pm**

PRESENT:

Parish Councillors: N Marshall (Chairman), J Godwin, R Pearson, S Pearson, B Posey,
K Rackham and J Tillson
Boston Borough Councillor F Ransome
Lincolnshire County Councillor P Skinner
Mrs J Barnes (Clerk)

- 1 **APOLOGIES** received from Parish and Boston Borough Councillor P Bedford and the Police.
- 2 **POLICE REPORT**
PCSO A Devenish had reported on a domestic incident in Park Lane; road traffic collisions on Clampgate Road and Church Road; suspicious circumstances on Butterwick Road; a traffic hazard on Shore Road; traffic offence on Wainfleet Road and violence on Church Road.
- 3 **THE MINUTES OF THE MEETING HELD** on 20th March 2018 had been circulated, and were agreed, and signed by Councillor Marshall.
- 4 **MATTERS ARISING**
 - 4.1 Highways – Councillor Skinner reported on the response he had received regarding Church End Road, but no date had been set for any work. It was noted that the land on Crazy Lane belonged to the county council, Councillor Skinner would report further.
 - 4.2 Telephone Box – It was noted that this had now been removed.
 - 4.3 Churchyard Trees – Councillor S Pearson stated that these would be dealt with in due course, Councillor Rackham agreed to make enquiries with the county workmen regarding the road closure.
- 5 **NO DECLARATIONS OF INTEREST**
- 6 **PLANNING**
 - 6.1 B/18/0019 – The application for a lawful development certificate for new pumping station facility at Linton Close for T A Tompson LLP had been granted.
 - 6.2 B/17/0479 – No decision had yet been reached regarding application for siting of one static caravan for residential use and temporary siting of two touring caravans for residential use at land adjacent to 10 Grovefield Lane for Mr J T Chambers.
 - 6.3 B/18/0081 – No decision had yet been reached regarding the application for partial demolition of garage to make room for a two-storey side extension. Demolition of existing rear extensions. Proposed material change from existing brick to render at White Loaf Hall Cottage, White Loaf Hall Lane, Freiston for Mr & Mrs Hughes.

7 PARISH MATTERS

- 7.1 **Highways** – It was stated that a temporary road closure for essential maintenance works would be in place on between Church View (Freiston) and Church Road (Butterwick) between the 28th May and 16th June (2 days in this period). The notice had been displayed.
- 7.2 **Freiston Hall School** - No further communication had been received, although it was noted that parking was still causing problems. Councillor Skinner agreed to make enquiries regarding double yellow lines in this area.
- 7.3 **New Data Protection Laws** – Councillors were reminded on the need for security of their email accounts and given further information received from Michelle Sacks (Monitoring Officer) at Boston Borough Council.

8 CORRESPONDENCE

- 8.1 Lincolnshire County Council – Details of the Waste Strategy Consultation had been received.
- 8.2 Lincolnshire County Council – Details of the Grass Cutting Programme for 2018 had been received and were noted.

9 FINANCE

- 9.1 The Clerk presented the Accounts for the year ending on the 31st March 2018. Councillor Posey proposed, Councillor Godwin seconded, and it was agreed that these be accepted. They showed a balance of £8706.08, noting that monies were set aside for the Church Restoration, Freiston PCC, and Footway Lighting. The end of year balance was £53,267.29.
- 9.2 Audit Requirements – The Clerk stated that all information, instructions and documents relating to the Annual Governance and Accountability Return (AGAR) were received electronically by the end of March from the External Auditor. As reported previously PKF Littlejohn LLP now has the contract for 5 years, covering all the country.

It was noted that further changes from the guidance previously reported and most of the form layout had changed from the previous year and that the documents for approval and signing would be at the May meeting, following consultation with the chairman.

An extension of the submission date had been requested and received, so that works in with all three parish councils and the Internal Auditor.

It was noted that the only issue raised last year was that the Internal Auditor had answered 'yes' in relation to Petty Cash, instead of 'not covered', this was referred to the Internal Auditor last year and noted. Contact had been made with Evelyn Sands (Internal Auditor) and arrangements for the internal audit.

The Clerk stated that she had now worked out a timetable as certain dates have to be adhered to:

Freiston Parish Council

May 23rd All documents and files to the Internal Auditor.
June 1st Publish the Exercise of Public Rights' Notice (4th June – 13th July)
June 8th All documents and files to be returned from the Internal Auditor.
w/c June 11th Post to External Auditor

Freiston would have to complete AGAR Part 3, having receipts and payments over £25,000 and the external audit fee would be £200.

9.3 The Clerk presented the up-to-date accounts, together with evidence of the bank balance. It was stated that the VAT claim up to the end of February had now been received.

9.4 The following payments were discussed and agreed.

Payment	Details	Amount	VAT
BACS	Amy Pearson – Litter Picking	£39.00	
BACS	J Barnes (laptop) (Part cost + VAT)	£299.00	£104.83
BACS	Neil Dowlman (Danny Flear)	£2580.00	£430.00
BACS	lalc (annual subscription)	£307.32	£51.22

9.5 Councillors Godwin and Posey certified the Lottery Return for the Danny Flear Community Centre. This would now be forwarded to Boston Borough Council.

10 DATE OF NEXT MEETING

The next Council meeting would be held at the Danny Flear Community Centre on Tuesday, 15th May to follow the Annual General Meeting at 7.00 pm.

11 ANY OTHER BUSINESS

11.1 It was noted that the old footway light on Shore Road was not working and it was agreed not to maintain. The clerk was requested to inform Boston Borough Council accordingly.

There being no further business the meeting closed at 8.10 pm.

Signed: Councillor N C Marshall (Chairman)

Date: 15th May 2018