

FREISTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL (APCM) & PARISH COUNCIL MEETING HELD AT THE DANNY FLEAR COMMUNITY CENTRE ON TUESDAY 17th MAY 2022 at 7.00pm

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

PRESENT

Councillors: N Marshall (In the chair), Cllr B Posey (Vice Chair), Cllr J Godwin, Cllr R Pearson, Cllr S Pearson, Cllr A Pearson, Cllr J Tillson, Cllr P Bedford
Mrs V Austin (Clerk/RFO)

The meeting was called to order at 18.56pm.

1. To elect a Chairman for the ensuring year 2022/2023
 - Cllr P Bedford proposed & Cllr B Posey seconded, & all unanimously agreed that, Cllr N Marshall be re-elected as Chairman for Freiston Parish Council.
2. Signing of the Declaration of Acceptance of Office by the Chairman to be witnessed by the Proper Officer: Cllr N Marshall accepted the Chairmanship, and it was duly signed & witnessed.
3. To elect a Vice-Chairman for the ensuring year 2022/2023
 - Cllr N Marshall proposed & Cllr P Bedford seconded & all unanimously agreed that Cllr B Posey be re-elected as Vice Chair for Freiston Parish Council.
4. Signing of the Declaration of Acceptance of Office by the Vice- Chairman to be witnessed by the Proper Officer: Cllr B Posey accepted the Vice -Chairmanship and it was duly signed & witnessed.
5. To appoint representatives for committees, for the ensuring year 2022/2023
 - i. Appointment of representative for Highway Matters:
 - Cllr N Marshall proposed & all agreed that Cllr R Pearson be re-elected for Highway Matters.
 - ii. Appointment of representative for the Danny Flear Community Centre
 - Cllr B Posey proposed & all agreed that Cllr N Marshall be re-elected for the Danny Flear Community Centre.

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6. Co-opting
 - i. To consider the applications for the casual vacancies on the council & co-opt a new councillor: Cllr N Marshall advised two candidates have applied for the post of councillor. It was agreed to invite one of the candidates to the next meeting to co-opt. The clerk to send an email inviting the candidate to the meeting.
 - ii. To receive the signed acceptance of office from the newly co-opt councillor. To be co-opted in the June meeting.
7. Public Forum: To resolve to suspend the meeting for a maximum of 10 minutes to allow members of the public to ask questions or make short statements to the council. No members of the public present.
8. Chairman to open the meeting: Cllr N Marshall welcomed everyone to the meeting.

Chairman's report for 2021/2022

A big thank you to all the Parish, Borough and the County Councillors for their attendance, comments & support over the last year.

SID has arrived in the village with many thanks to Keith & his team.

The Freiston Wood project has been added to again & thank you Bridgette for sourcing the free tress from the Woodland Trust.

The War Memorial renewal project has been successfully completed to a high standard.

The improvement to the Danny Flear carpark has been completed with lighting & parking bay markings.

The full & half marathon have passed through the village again this year, not sure I saw any committee members taking part!!

Planning issues & updates have been received, but I do feel there should be more interaction with the planning officers because of the complexity of some issues.

One final big thank you to Val for taking on the secretary post & trying to bring us to speed with current procedures.

9. Apologies for absence: To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting: No absences.
10. Declarations of interest (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests: None declared.

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11. Minutes of the Parish Council meeting held on Tuesday 12th April 2022- To resolve as a correct record and to authorise the Chairman to sign the official minutes with no objections. Agreed by all councillors.

12. **Police Matters:** Stats & incidents are available to view on the police website. Local Crime information website www.streetcheck.co.uk Crime data, shown to all councillors.

Within the last three months

Postcode: PE22	OLD	OLA	OLB	ONT	OLH
Violence & Sexual Offences	3	4	3	2	3
Anti-Social Behaviour	5	5	0	1	5
Criminal Damage & Arson	1	0	0	0	1
Theft from Person	0	0	0	0	0
Drugs	0	0	0	1	0

13. Planning update:

Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council

- i. Planning Application no B/22/0195 – We'll meet again WW2 Museum.
Emailed details to all councillors on 8th May 2022 - All councillors agreed to No Objections.
The clerk to advise BBC.
- ii. Planning Application, no B/22/0212 – Huskinson, Bank House Farm Lane.
Received on 17th May before the meeting, emailed to councillors.
No decision can be made due to the agricultural clause.
The clerk to advise BBC.

14. Parish Matters / Matters Arising /Updates

- a. **Speed Indicating Devices:** - Update – Information.
The clerk emailed Keith West on 22nd April 22, response below.
We had a CSW group active this afternoon on Church Road at McCartney's.
We recorded 131 vehicles passing us between 1500 and 1600 and of these, one vehicle was recorded travelling at an excessive speed which will be reported accordingly. - Further update for June meeting.
- b. **Parish Magazine:** Update: Flyers have been received to residents in Butterwick & Freiston, requesting volunteers. Several councillors would be happy to help distribute the magazine once it is published.

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- c. Highways & Roads - Traffic regulations orders:** Any complaints to contact FIXMYSTREET.
Cllr P Bedford has reported an abandoned fridge/freezer on Clampgate Road, PE22 ONU to BBC.
- d. Defibrillator: Update:** No further update. The Clerk will chase this up again.
- e. Photographs: Update:** Memory stick returned to the chairman, for further pictures
- f. Freiston Poor Charity Notice Board:** No further updates.
- g. Queens Jubilee – Update & Discuss:**
- i. Five bar picket style entry signs: The clerk received a quote from Marmax for £730 plus VAT & delivery.
Cllr S Pearson has found an alternative gate without the signs, £150. Exc VAT, would require additional posts at £60 each exc VAT.
Cllr S Pearson to find out the price for the signage to go on the gates.
Update June meeting.
 - ii. Plaques for noticeboards, Update May meeting:
commemorating the jubilee, prices for existing noticeboards are £250.00:
No decision made. To be removed from further agendas.
 - iii. RBL, Update May meeting:
Veteran plaque for the jubilee. A5 = £144.99 A4 = £154.99 with stakes, without stakes £119.99 & 129.99.
No decision made. To be removed from further agendas.
 - i.v. Councillor Grant Scheme – Update, this also refers to item G.i.
Cllr P Bedford will seek advice from BBC, do Freiston Parish Council need planning permission to install a flag pole in the village.
The clerk showed various flag poles to the councillors. No decision made, to hold till June meeting.
- h: Flyswat Team / Wombles – Update:**
The Clerk spoke to the BBC, still waiting for the information from BBC.
It was suggested that a poster be put in the noticeboard & post office for volunteers for litter picking.
Cllr B Posey mentioned a Facebook page for Freiston Parish Council. The clerk to look into & try to set up.
- i. New Litterbin at Clampgate Bridge – Update:**
The clerk showed all councillors the quote for the litterbin, all councillors agreed with £145.56 exc VAT, for the purchase. Cllr P Bedford to contact BBC.

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- J; Blue Plaque – Pishey Thompson:** Update: The clerk to contact the operations manager at Fydell House to find out what wording goes on the plaque. The councillors agreed to putting the plaque on the Danny Flear Community Centre.

15. Correspondence: All sent to relevant councillors by email.

16. Finance

- 16.1: Bank Account – Statement of accounts as at 17 May 2022 – All councillors shown the recent bank statement, this was signed by the Chairman
- 16.2: To approve Accounts for payment - Figures shown to the all councillors, with no objections all resolved to approve the payments.
- 16.3: To approve the 2021/2022 End of Year Accounts and the Internal Audit Report Annual Governance & Accountability Return (AGAR) 2021/22: To be approved, resolved & signed by the Chairman & Responsible Financial Officer (RFO) All councillors had received the AGAR with page 3, the completed Internal Audit Report.
- 16.4: To approve section 1 & 2 of The Local Councils Annual Return All councillors, with no objections, all resolved to agree that the Chairman & the clerk as the Responsible Financial Officer (RFO) should sign the forms.

17. Date of Next Scheduled Meeting – Tuesday 21st June 2022 at 7.30pm
Cllr B Posey unable to attend the June meeting due to family commitments.

- 17.1 To discuss September meeting date. The clerk is unable to attend on the 20th September, dates available for the September meeting.
Wednesday 14th / Thursday 15th / Tuesday 28th / Wednesday 29th
It was agreed that there would not be a meeting in September 22, however if there is anything urgent to discuss to have a quick meeting on 27th September 2022.

18. Any Other Business by leave of the Chairman
No other business.

There being no further business the meeting closed at 8.15pm

Approved: Councillor N C Marshall (Chairman)